



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

November 10, 2025

DIVISION MEMORANDUM

No. **128** s.2025

2025 PALARONG PANLALAWIGAN

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary, Integrated, and Secondary Schools
All Others Concerned

1. Pursuant to the provisions of Republic Act No. 10588, otherwise known as the Palarong Pambansa Act of 2013, and in accordance with DepEd Memorandum No. 041, s. 2025 on the conduct of the 2025 Palarong Pambansa, the Schools Division of Marinduque, in collaboration with the Provincial Government of Marinduque, hereby announces the official staging of the 2025 Palarong Panlalawigan. This provincial athletic event, which seeks to promote physical fitness, instill discipline, foster teamwork, and uphold excellence among learners, shall be hosted by the Municipality of Santa Cruz and will be held from November 17 to 20, 2025 in Santa Cruz, Marinduque.

2. This year's sports theme is "Nagkakaisang Bayan ng Marinduque: Samasamang Lakas, Disiplina, at Kahusayan!"

3. Athletes must be bona fide enrolled students of Elementary, Integrated, and Secondary Schools of public and private schools who shall meet the age requirements as follows:

- 3.1 For an elementary school athlete, the cut-off age/year is 13 years old or must have been born on or after January 1, 2013;
- 3.2 For a secondary school athlete, the cut-off age is 18 years old or must have been born on or after January 1, 2008.

Athletes born before said date shall be immediately disqualified from the Division, Regional, and Palarong Pambansa.

4. The following policies shall be adapted to efficiently and successfully manage the 2025 Palarong Panlalawigan, to wit;



Address: T. Roque St., Malusak, Boac, Marinduque
Tel. No.: (042) 754-0247 • Fax No.: (042) 332-1611
Email: marinduque@deped.gov.ph
Website: <https://depedmarinduque.com>

- 4.1 The Schools Division Athletic Association (SDAA) of Marinduque shall be organized and shall be responsible for the management of the Provincial Meet. This association, in coordination with the various offices in the Province shall oversee the management of 2025 Palarong Panlalawigan. It shall assist the officials of the host districts and the host town in the preparation and arrangement of facilities, billeting quarters, amenities and other related activities.
- 4.2 District Offices in partnership with their respective municipalities shall take charge of the preparation of their respective athletic delegations.
- 4.3 Public Schools District Supervisors, District Sports Officers, School Heads, Coaches, and stewards shall strictly monitor the school-based trainings of their selected athletes. Further, it is required that these athletes be registered in Red Cross Organization or Boy Scout of the Philippines / Girl Scout of the Philippines.
- 4.4 With reference to Regional Memorandum No. 69, s. 2023 titled Regional Guidelines on Rating Learner-Participants in All Curricular and Co-Curricular Activities, paragraph 5, the grade/rating of the learner-participants shall either be INCREASED or RETAINED but shall NEVER be DECREASED in all the learning areas and shall GAIN ADDITIONAL POINTS in the event/s or subject/s they participated in.
5. All schools are reminded to submit hard copies of their School Sports Clubs duly signed by authorities to their Public School District Supervisors with the assistance of their respective District Sports Officers. It must be ensured that student-athletes are officially registered in the said clubs. Further, it is highly requested that names of these athletes can easily be found by placing tag index.
6. The “No Disruption of Classes Policy” as stipulated in DepEd Order No. 09, s. 2005 titled “Instituting Measure to Increase Engaged Time-on-Task and Ensuring Compliance Therewith”, shall be strictly observed during the conduct of the Palarong Panlalawigan competitions. Thus, school heads shall ensure that a substitute teacher shall take over the class in the absence of their respective teaching personnel who will be serving as technical officials, coaches/asst. coach or chaperone.
7. The Implementing Rules and Regulations (IRR) of the Palarong Pambansa shall serve as the primary guide for all participating delegations to ensure the smooth conduct of the 2025 Sports Competitions. Accordingly, all tournament managers, coaches, assistant coaches, and officiating officials are required to attend the Solidarity Meeting on November 17, 2025, at Brgy. Lapu-Lapu Covered Court, Sta. Cruz, Marinduque, for the finalization of the ground rules of their respective events. Tournament Managers shall take the lead in ensuring that all technical and administrative preparations for their assigned sports are properly implemented and in accordance with the approved guidelines.
8. Expenses related to the Provincial Meet will be covered by the Provincial Special Education Fund (SEF), while costs for municipal delegations attending the Palarong Panlalawigan will be charged to the Municipal Education Fund of their respective municipalities. Additionally, expenses for teaching and non-teaching

personnel serving as Provincial Technical Officials shall be drawn from the Municipal Education Fund or other local funds, in accordance with established accounting rules and regulations.

9. Please be guided with the following different provisions:

Enclosure 1: Guidelines on the Eligibility of Athletes; and
Enclosure 2: Manual of Operations.

10. This year's Palaro shall adopt the Modified Winner Take-All policy for all team sports (Basketball, Baseball, Softball, Futsal, Sepak Takraw and Volleyball) and the Qualifying Standards for measurable sports such as Athletics and Swimming. Moreover, the qualifying standards for athletics and swimming competitions shall be applied in the representation of athletes in the MRAA Meet 2026. The qualifying standards shall be set by their respective tournament managers with the assistance of the Athletic Manager and their respective team members.

11. The Sports Events to be played in this year's Palaro are the following:

Arnis	Athletics	Badminton
Baseball	Basketball	Billiard
Boxing	Chess	Dancesports
Futsal	Lawn Tennis	Sepak Takraw
Softball	Swimming	Table Tennis
Taekwondo	Volleyball	

12. All participating learners shall be always accorded with utmost protection and care. Coaches, chaperones, and delegation officials are reminded to strictly adhere to the provisions of **DepEd Order No. 40, s. 2012**, otherwise known as the **Child Protection Policy**, ensuring that learners are free from any form of abuse, exploitation, discrimination, or neglect during the conduct of the **2025 Palarong Panlalawigan**.

13. In line with DepEd policy and related laws prohibiting the use and distribution of alcoholic beverages and gambling activities in all school-related events, all participants and officials are reminded to strictly observe the **No Alcohol, No Smoking, and No Gambling Policy**. The use, possession, or distribution of alcoholic beverages, tobacco products, and gambling materials is strictly prohibited within billeting quarters and playing venues. Violators shall be dealt with accordingly.

14. In compliance with DO 13, s. 2017, entitled *Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices*, all regional delegations are enjoined to promote healthy eating habits by making available nutritious and wholesome food and beverages throughout the activity.

15. The Clean As You Go (CLAYGo) principle must be strictly followed by all participants to ensure a clean, hygienic, safe, and organized environment (billeting schools, playing venues, workplace, etc.). The use of reusable materials such as tumblers, eating utensils, among others is also highly encouraged.

16. The Division Screening Committee shall conduct the screening of athletes, coaches, and assistant coaches according to the following schedule. All concerned are advised to bring complete documentary requirements for validation and approval.

DATE	MUNICIPALITY
November 12,2025	Santa Cruz
November 13,2025	Buenavista & Gasan
November 14,2025	Torrijos
November 15,2025	Mogpog
November 16,2025	Boac

17. All delegation heads are advised to submit the following documents to the School Governance and Operations Division Office:

- 17.1. List of Delegation Officials;
- 17.2. List of Participating Schools; and
- 17.3. List of Athletes.

18. Teaching, related-teaching, and non-teaching personnel involved in the sports activities shall be granted service credits pursuant to DO No. 53, s, 2003 and Compensatory Time-Off as provided under CSC and DBM Joint Circular No. 2, s. 2004.

19. This Memorandum shall also serve as the Authority to Travel of the Division Sports Association Committee (DSAC) members, Division Technical Working Group (TWG), and Officiating Officials. Likewise, it covers Tournament Managers (TMs) and selected officiating officials who will conduct the ocular inspection of playing venues and lead in the lay-outing of playing grounds. Moreover, transportation expenses of the aforementioned personnel shall be charged to local funds, subject to existing auditing and accounting rules and regulations.

20. Wide dissemination of and strict compliance with the contents of this Memorandum are desired.


LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

Encl: As stated

Reference: DepEd Memorandum No.041, s. 2025, RA 10588,

To be indicated in the Division Perpetual Index
under the following subjects:

LEARNERS PROGRAM SPORTS TEACHERS



Address: T. Roque St., Malusak, Boac, Marinduque
Tel. No.: (042) 754-0247 • **Fax No.:** (042) 332-1611
Email: marinduque@deped.gov.ph
Website: <https://depedmarinduque.com>